Directions for Camp Registration for a Rutgers Affiliate

1. Go to services.rec.rutgers.edu
2. Click on “Log In” in the top right corner
3. As a Rutgers Affiliate (you have a Rutgers netID), you should click on the red bar in the center of the page that says “Rutgers NetID Credentials” and log in
4. Once logged in, click on your username in the upper right corner of the screen
5. Click on “Profile”
6. Scroll to the bottom of the page and click on “Add a Dependent”
7. Type in your child’s name and birthdate and gender and click “Save”
   a. If you need to add additional children, click on “Add Family” and add another child until you have put in all of your children
8. Once you have added your children as dependents, go to the top of the screen and click on the three horizontal bars to the left of “Rutgers Recreation” and then click on “Programs”
9. Scroll down the page and under “Semester” click on “Summer 2018” on the left side of the page
10. From there, click on the week(s) you want to register for camp and follow the rest of the prompts to register and pay

If you are registering for DAY CAMP ONLY, there will be a $25 discount applied in the cart from now until March 31st

Children must be the ages of 5-11 years during the time of summer camp or entering Kindergarten through 6th grade for DAY CAMP

Children must be ages 11-14 years old during the time of summer camp for ADVENTURE CAMP

Directions for Camp Registration for the Public

1. Go to services.rec.rutgers.edu
2. Click on “Log In” in the top right corner
3. For the Public (and you do not have an account in Fusion), you should select “Sign Up if you don’t have a local account” at the bottom of the screen on the left, and register
4. As the parent/guardian, you need to create a username and password and proceed to put in YOUR own personal info (not your child’s)
5. Once finished, click “register” at the bottom of the page
6. You will then have to check your email that you created your account with and click on the link in the email to activate account
7. Once activated, you can go back to services.rec.rutgers.edu and click “log in” in the top right corner
8. Under “Use a local account to log in” put in your username and password that you just created and click “log in”
9. Once logged in, click on your username in the upper right corner of the screen
10. Click on “Profile”
11. Scroll to the bottom of the page and click on “Add a Dependent”
12. Type in your child’s name and birthdate and gender and click “Save”
   a. If you need to add additional children, click on “Add Family” and add another
      child until you have put in all of your children
13. Once you have added your children as dependents, go to the top of the screen and click
    on the three horizontal bars to the left of “Rutgers Recreation” and click on “Programs”
14. Scroll down the page and under “Semester” click on “Summer 2018” on the left side of
    the page
15. From there, click on the week(s) you want to register for camp and follow the rest of the
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